



**City of Columbus**  
**/PP53 Termination/Layoff**

**Mitchell, Andrew**

Employee Name: Last, First, Middle Initial

This transaction is a: ☒ Termination ☐ Layoff

**Termination/Layoff Information**

Social Security Number: [REDACTED]  
Transaction Type: 3  
Action Code: TER  
Department: 30  
Division: 03  
Position Number: 02161  
Effective Date: 3/13/2019  
Reason Code: RT  
Date Last Worked: 3/13/2019  
Date Last Paid: 3/13/2019

**Separation Status**

Is the action voluntary? ☒ Yes ☐ No  
Is the employee in "Good Standing"? ☐ Yes ☒ No  
Would you re-employ? ☐ Yes ☒ No

Insurance cancellation effective date: /01/

vComments:

Retirement

vSignatures

☒ Entered

I hereby certify that the facts stated above are correct.

Employee Signature: See attached Date: \_\_\_\_\_

Division Head Signature: Chief Thomas Guinlan #5000 <sup>me</sup> Date: 3/20/19

Appointing Authority Signature: Del Pettus, JR / h. xue a / M Date: 3/20/19

■ Civil Service Commission

☐ Approved ☐ Disapproved By: \_\_\_\_\_ Date: \_\_\_\_\_

☐ CSC Verified

# COLUMBUS DIVISION OF POLICE....ROUTING SHEET FOR CORRESPONDENCE

SUBJECT: Retirement Notification

RE: P.O. Andrew K. Mitchell #1212, Vice 1st

ORIGINATOR: Cmdr. Joseph U. Echenrode #5034

ASSIGNMENT Narcotics Bureau

DATE: 3/19/2019

FORWARD TO: Deputy Chief Timothy A. Becker #5007

ASSIGNMENT Investigative Subdivision

REMARKS: RETIREMENT NOT IN GOOD STANDING. RECOMMEND NON-ELIGIBLE FOR REHIRE. POST DATED TO 3/13/2019.

☐ Cont'd on back

SIGNATURE: DIC M 5007 DATE REC'D 3-19-2019 FORWARDED 3-19-2019

FORWARD TO: DIC M WOODS

ASSIGNMENT ADMIN

REMARKS: Process, Not In Good Standing. Recommend NON-ELIGIBLE For REHIRE.

☐ Cont'd on back

SIGNATURE: DIC M Woods DATE REC'D 3-20-19 FORWARDED 3-20-19

FORWARD TO: Amy Van Pelt.

ASSIGNMENT HR

REMARKS:

☐ Cont'd on back

SIGNATURE: \_\_\_\_\_ DATE REC'D \_\_\_\_\_ FORWARDED \_\_\_\_\_

FORWARD TO: \_\_\_\_\_

ASSIGNMENT \_\_\_\_\_

REMARKS: \_\_\_\_\_

☐ Cont'd on back

SIGNATURE: \_\_\_\_\_ DATE REC'D \_\_\_\_\_ FORWARDED \_\_\_\_\_

FORWARD TO: \_\_\_\_\_

ASSIGNMENT \_\_\_\_\_

REMARKS: \_\_\_\_\_

☐ Cont'd on back

SIGNATURE: \_\_\_\_\_ DATE REC'D \_\_\_\_\_ FORWARDED \_\_\_\_\_

FORWARD TO: \_\_\_\_\_

ASSIGNMENT \_\_\_\_\_

REMARKS: \_\_\_\_\_

☐ Cont'd on back

SIGNATURE: \_\_\_\_\_ DATE REC'D \_\_\_\_\_ FORWARDED \_\_\_\_\_

FINAL DISPOSITION: \_\_\_\_\_

ORIGINATING PERSON ADVISED BY: \_\_\_\_\_

NAME

NOTIFIED VIA

DATE

☐ CD/DVD (# ) ATTACHMENTS

A-10 (02/09)

**DIVISION OF POLICE**

Intra-Divisional

March 19, 2019

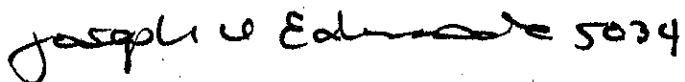
**TO:** Thomas Quinlan, Chief of Police  
**FROM:** Commander Joseph U. Echenrode #5034  
Narcotics Bureau  
**SUBJECT:** Retirement Notification  
**RE:** P.O. Andrew K. Mitchell #1212, Vice 1st

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Sir:

Per the attached notification from representation of Officer Mitchell, he is retired from the Division effective March 13, 2019.

Respectfully submitted,

A handwritten signature in black ink that reads "Joseph U. Echenrode 5034". The signature is written in a cursive, flowing style.

Commander Joseph U. Echenrode #5034  
Narcotics Bureau

JE/je

Attachments: Attorney's Letter  
OP&F Retirement Application

# HUNTER, CARNAHAN, SHOUB, BYARD & HARSHMAN

ATTORNEYS AT LAW

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[www.hcands.com](http://www.hcands.com)

Of Counsel  
Michael J. Hunter  
Russell E. Carnahan  
Grant D. Shoub  
Robert M. Cody

March 19, 2019

Columbus Division of Police  
120 Marconi Blvd  
Columbus, Ohio 43215

RE: Andrew K. Mitchell  
DOB: 12/1/1963

To Whom It May Concern:

Officer Andrew K. Mitchell has retired effective March 13, 2019. I have included a copy of his OP&F Service Retirement Application for your records.

Should you have any questions or need anything additional, please feel free to contact me.

Sincerely,

  
Nicole E. Wannemacher

Enclosure

Cc: Chief Becker  
John Davis, FOP